

MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
PERSONNEL COMMITTEE MEETING MINUTES
September 14, 2020

I. Old Business

- A. None to report

II. New Business

- A. Approval of the following Administrative Resignation:
1) Savage, Doug - Principal, Smith Elementary, effective 9/6/20
- B. Approval to pay Erin VanHavel 31 additional summer hours for ESY services at \$25/hour
- C. Approval to pay up to 100 hours of clinical supervision and additional support to mental health interventionists for the 2020-21 school year @\$50/hour to Mary Joyce Ostrowski (Paid through Student Wellness Grant)
- D. Approval of Certified Two Year Contract Recommendation:
1) Payne, Olivia
- E. Approval of Certified Resignations for the following employees:
1) Back, Danielle - Meadowview Elementary, Reading Tutor
- F. Approval of Reading Tutor Recommendations for the **2020-2021** school year, ___day contract, 3 hours per day, \$25/hour: (replacement) (**corrected year**)
Start date to be determined
1) Evans, Kyleigh

All marked with an * still need paperwork and/or
background checks and/or permit.

- G. Family Medical Leave of Absence-FMLA is 12 weeks in length - eight weeks can be paid sick leave if the employee has it available - the next four weeks are without pay. After that period it is Family Care Leave which is without pay.
(Information purposes only)
1) Bachman, Cynthia, MDV - 8/14/20 - 12/31/20
2) Bernens, Mary, JH - 6/14-9/6/20
3) Davison, Kelcey, HS - 10/1-1/4/21

- 4) Derrick, Alaina, MCM - 7/4-11/25/20
- 5) Fasold, Angel, JH - 9/14-10/4/21
- 6) Hawk, Adrian, HS - 8/31-12/18/20
- 7) Issler, Katelyn, JH - 7/1-9/23/20
- 8) Kanney, Juli, HS - 1/6-3/30/21
- 9) Korfhagen, Emily, MPS - 3/8-8/1/21
- 10) McMahon, Mary, MCM - 1/20-4/14/21
- 11) Meer, Keely, MCM - 11/1/20-??
- 12) Nagle, Allison, JH - Intermittent
- 13) Nicolas, Emma, HS - 7/31-10/26/20
- 14) Ridner, Kaitlin, PTS - Intermittent
- 15) Settles, Kara, MPS - 7/6-9/2/20
- 16) Tillson, Sarah, MCM - 10/1/20-??
- 17) Young, Amanda, CLS - 7/23-10/15/20

H. Family Care Leave of Absence without pay (requires board approval)

- 1) Bernens, Mary - Junior High, 8/17-9/11/20
- 2) Derrick, Alaina - McCormick Elementary, 9/8-11/25/20
- 3) Issler, Kaitlyn - Junior High, 8/27-9/22/20

I. Approval of exempt personnel employee resignation for the purpose of retirement:

- 1) Sheppard, Linda - Central Office, Payroll Assistant, effective 10/1/20

J. Approval of Classified Resignations:

- 1) Baker, Beth Anne - Food Service Worker, effective 8/24/20
- 2) Kluge, Mary Beth - Teacher Aide, Seipelt Elementary, effective 8/20/20
- 3) Patterson, Yvonne - Food Service Worker, effective 10/6/20
- 4) Steele, Trinisha - Food Service Worker, effective 10/1/20
- 5) Thomas, Margaret - Teacher Aide, Smith Elementary, **effective 9/7/20**

K. Family Medical Leave of Absence - (Information purposes only)

- 1) Barlow, Lori, JH - Intermittent
- 2) Hoopes, Blaise, JH - Intermittent
- 3) Horner, Shirley, HS - 8/24-12/31/20
- 4) Hurt, Galen, HS - 8/24-10/26/20
- 5) Lucas, Cathy - Supporting EOL and aide at MPS - Intermittent

L. Approval of unpaid medical leaves of absence for the following classified employees:

- 1) Brown, Jillian - McCormick Elementary, 9/30-5/27/21

- 2) DelloStritto, Amy - Teacher Aide, 8/31-12/17/20
- 3) Jensen, Elizabeth - Smith Elementary, 9/11/20- 5/27/21
- 4) Kordis, Patty - Teacher Aide, 8/18-5/27/21

M. Approval of Change in Classified placement:

- 1) Trisha King moving from 3.5 hour teacher aide position at Pattison Elementary to 7 hour teacher aide position at Smith Elementary, effective 9/16/20, hourly rate remains the same.

N. Approval of Classified Hiring Recommendations for 2020-21 school year:

- 1) Connor, Karlie - Extended Day, Caregiver, experience 2, 3 hours/day, \$17.78, effective date to be determined
- 2) Cooper, Janet - Extended Day Caregiver Caregiver, experience 0, 2.25 hours/day, \$16.91/hour
- 3) Steele, Trinisha - Substitute Food Service Worker
- 4) **Miller, Cindy - Substitute Custodian**

All marked with an * still need paperwork and/or background checks and/or permit.

O. Approval of District Supplemental Contracts for Mentors at \$1500 each:

- 1) Baker, Kris - Year 1
- 2) Dingus, Heather - Year 1
- 3) Hilton, Elizabeth - Year 1
- 4) Kaiser, Kelly - Year 1
- 5) Rieck, Craig - Year 1
- 6) Sadler, Justin - Year 1
- 7) Schlosser, Blaire - Year 1
- 8) Smith, Tammie - Year 1
- 9) Walker, Emma - Year 1
- 10) Wiseman, Lillie - Year 1
- 11) Baker, Kris - Year 2
- 12) Bens, Samantha - Year 2
- 13) Campbell, Andrew - Year 2
- 14) Ferrell, Jennifer - Year 2
- 15) Holden, Steve - Year 2
- 16) Kauffman, Kristin - Year 2
- 17) Kaiser, Kelly - Year 2
- 18) Langston, Shannon - Year 2
- 19) Shepherd, Jeff - Year 2

- 20) Walker, Emma - Year 2
- 21) Wiseman, Lillie - Year 2

- P. 1) Bolender, Patty - Boyd E. Smith Elementary, Music Performance Director, level 4, pay step 18, \$3153
- 2) Farrell, Kim - Boyd E. Smith Elementary, Field Day Coordinator, level 1, pay step **18**, \$1135
- 3) Holt-Taylor, Lisa - Boyd E. Smith Elementary, Lego League, level 3, pay step 2, \$1471
- 4) Lempa-Cooper, April - Boyd E. Smith Elementary, Art Show Setup Coordinator, level 1, pay step 11, \$1051
- 5) Weiler, Jennifer - Boyd E. Smith Elementary, Lego League, level 3, pay step 2, \$1471
- 6) Perry, Kendre - Seipelt Elementary, Lego League, level 3, pay step 0, **\$1261**
- 7) Hutzel, Chrissy - Seipelt Elementary, Music Performance Director, level 4, pay step 13, \$2943
- 8) Schaub, Jack - Seipelt Elementary, Field Day Coordinator, level 1, pay step 4, \$841
- 9) Kasper, Karen - Seipelt Elementary, Art Show Setup Coordinator, level 1, pay step 10, \$1051 (she is currently on sabbatical leave through 1st semester)
- 10) Grady, Ann - McCormick Elementary, Music Performance Director, level 4, pay step **18**, **\$3153**
- 11) Kroeger, Donna - McCormick Elementary, Art Show Setup Coordinator, level 1, pay step 10, \$1051
- 12) Geis, Carrie - McCormick Elementary, Field Day Coordinator, level 1, pay step **13**, \$1051
- 13) Jones, Kristi - McCormick Elementary, Lego League 50%, level 3, pay step 1, \$672.50
- 14) Sadler, Justin - Mulberry Elementary, Field Day Coordinator, level 1, pay step 5, \$925
- 15) Winslow, Kathy - Mulberry Elementary, Art Show Setup Coordinator, level 1, pay step 1, \$505
- 16) Payne, Olivia - Mulberry Elementary, Lego League, level 3, pay step 3, \$1556
- 17) Clark, Neal - Mulberry Elementary, Music Performance Director, level 4, pay step 0, \$420

- 18) Mikles, Chelsea - Pattison Elementary, Lego League 50%, level 3, pay step 0, \$630.50
- 19) Harvey, Dawn - Pattison Elementary, Lego League 50%, level 3, pay step 2, \$735.50
- 20) Huggins, Tracy - Pattison Elementary, Art Show Setup Coordinator, level 1, pay step 11, \$1051
- 21) Smith, Shelley - Pattison Elementary, Music Performance Director, level 4, pay step 17, \$3153
- 22) Bachman, Cindy - Meadowview Elementary, Music Performance Director 75%, level 4, pay step 9, \$2049.75 (must be back from FMLA to complete)
- 23) Blankenship, Kristy - Meadowview Elementary, Music Performance Director 25%, level 4, pay step 9, \$683.25
- 24) Langdon, Adam - Meadowview Elementary, Field Day Coordinator, level 1, pay 20, \$1261
- 25) Green, Allison - Meadowview Elementary, Music Performance Director, level 4, pay step 1, \$1892
- 26) Capuson, Justine - High School, Sophomore Class Advisor, level 4, pay step 1, \$1892
- 27) Cheng, Yu-Ming - High School, National Honor Society, level 6, pay step 1, \$3574
- 28) Cheng, Yu-Ming - High School, Chinese Club Advisor, level 3, pay step 0, \$1261
- 29) Desmond, Andrew - High School, Assistant Band Director, level 11, pay step 5, \$10,931
- 30) Desmond, Andrew - High School, Pep Band 50%, level 4, pay step 2, \$1051
- 31) Dittgen, Brandon - High School, Assistant Band Director, level 11, pay step 7, \$10,931
- 32) Dittgen, Brandon - High School, Winter Drumline, level 8, pay step 2, \$5886
- 33) Downey, Gabrielle - High School, Mock Trial Advisor, level 4, pay step 10, \$2943
- 34) Gillispie, Matthew - High School, Freshman Class Advisor 50%, level 4, pay step 2, \$1051
- 35) Goff, Jennifer - High School, German Club Advisor, level 3, pay step 0, \$1261
- 36) Halcomb, Emily - High School, Spanish Club Advisor 50%, level 3, pay step 5, \$883

- 37) Holmer, Jeanette - High School, Freshman Class Advisor 50%, level 4, pay step 2, \$1051
- 38) Jason, Leslie - High School, Junior Class Advisor 50%, level 6, pay step 0, \$1681.50
- 39) Kirkland, Ashley - High School, Student Council, level 5, pay step 1, \$2733
- 40) Lutz, Mark - High School, Bus Loading Supervisor, level 5, pay step 4, \$3363
- 41) Lynch, Alexandra - High School, Key Club, level 5, pay step 2, **\$2943**
- 42) Parks, Garry - High School, Chess Team Advisor, level 4, pay step 12, \$2943
- 43) Reichert, Eric - High School, Junior States of America, level 4, pay step 0, \$1682
- 44) Rieman, Megan - High School, Junior Class Advisor 50%, level 6, pay step 0, \$1681.50
- 45) Rose, Greg - High School, Senior Class Advisor 50%, level 8, pay step 1, \$2732.50
- 46) Sears, Emily - High School, Senior Class Advisor 50%, level 8, pay step 1, \$2732.50
- 47) Smith, Jodi - High School, Pep Band 50%, level 4, pay step 11, \$1471.50
- 48) **Smith, Jodi - High School, Assistant Band Director, level 11, pay step 11, \$11,772**
- 49) Smith, Harry - High School, Academic Team Advisor, level 4, pay step 7, **\$2733**
- 50) Underwood, Brian - High School, Parking Lot Supervisor, level 4, pay step 6, \$2733
- 51) Vore, Erin - High School, Student Council, level 5, pay step 2, \$2943
- 52) Williams, Emily - High School, Spanish Club Advisor 50%, level 3, pay step 5, \$883
- 53) Yards, Ryan - High School, Parking Lot Supervisor, level 4, pay step 1, \$1892
- 54) Coombs, David - High School, eSports, level 4, pay step 0, \$1682
- 55) Smith, Harry - High School, eSports, level 4, pay step 0, \$1682
- 56) Behrens, Ann - Junior High, Builders Club, level 4, pay step 1, \$1892
- 57) VanderVeen, Renee - Junior High, Student Council, level 3, pay step 0, \$1261
- 58) Breuer, Tim - Junior High, Bus Loading Supervisor, level 5, pay step 2, \$2943

- 59) Seibert, Eric - Junior High, Parking Lot Supervisor, level 4, pay step 8, \$2733
- 60) Stadler, Doug - Junior High, Parking Lot Supervisor, level 4, pay step 11, \$2943
- 61) Thompson, Matt - Junior High, Parking Lot Supervisor, level 4, pay step 0, \$1682
- 62) Pope, Tim - Junior High, Parking Lot Supervisor, level 4, pay step 0, \$1682
- 63) Pope, Tim - Junior High, Building Wellness Liaison, \$300
- 64) Foster, Kelly - Junior High, Honor Society 50%, level 5, pay step 8, \$1787
- 65) Thompson, Matt - Junior High, Honor Society 50%, level 5, pay step 8, \$1787
- 66) Carey, Jaclyn - Junior High, Yearbook Advisor, level 4, pay step 1, \$1892
- 67) Beelman, Julie - Junior High, Homework Club, hourly rate \$25/hour
- 68) Racela, Lauren - Junior High, Homework Club, hourly rate \$25/hour
- 69) Behrens, Ann - Junior High, Site Supervisor, as needed basis, \$17.20/hour

Q. Approval of Athletic and Extracurricular Supplemental Contract Recommendations for the 2020-21 school year:

- 1) Rieck, Craig - Junior High, Boys Golf Coach, level 4, pay step 3, \$2312

R. Approval of **Junior High** Athletic Site Supervisors for the 2020-21 school year on as needed basis, \$17.20/hour:

- 1) Baker, Kris - up to 20 hours
- 2) Bryant, Steve - up to 40 hours
- 3) Fitzhugh, Jason - up to 40 hours
- 4) Willson, Allison - up to 40 hours
- 5) Willson, Earl - up to 40 hours

Corrections and additions made prior to the board meeting are bolded and italicized.

S. Approval of Extracurricular Pupil Activity Contract Resignations for the 2020-21 school year:

- 1) Nekamp, Desiree - High School, Cheerleading Assistant Coach, effective 8/2/20
- 2) Williams, Cameron - Junior High, Boys Golf Coach, effective 9/8/20

- T. Approval of Extracurricular Pupil Activity Contract Recommendations for the 2020-21 school year:
- 1) Arber, Andrew - High School, Dramatics Technical Director, level 8, pay step 1, \$5465
 - 2) Goddard-Baum, Leslie - High School, Dramatics Assistant, level 8, pay step 12, \$7568
 - 3) Goddard-Baum, Leslie - High School, Dramatics Choreographer, level 6, pay step 6, \$4414
 - 4) Pitcairn, Jessica - High School, Music/Dance Costume Director, level 8, pay step 2, \$5886
 - 5) Scott, Megan - High School, Marching Band Guard Director, level 8, pay step 10, \$7568
 - 6) Scott, Megan - High School, Winter Guard Director, level 8, pay step 10, \$7568
 - 7) Steinbrecher, John - High School Marching Band Guard Director, level 8, pay step 19, \$7988
 - 8) Steinbrecher, John - High School, Winter Guard Director, level 8, pay step 19, \$7988
 - 9) Martin, Ashley* - High School, Assistant Coach, Boys Cross Country 50%, level 6, pay step 4, \$2102
 - 10) Uehlein, Kari - High School, Assistant Coach, Cheerleading Fall, level 5, pay step 0, \$2523

- U. Approval of the following Accompanists for the 2020-21 school year to be paid \$25/hour via timesheets:

- 1) Cambron, Colleen - Not to exceed **65** hours
- 2) Logsdon, Patricia - Not to exceed **65** hours
- 3) Spresser, Michael - Not to exceed **65** hours
- 4) Grady, Ann - 6th Grade Choir - Not to exceed **65** hours
- 5) Hill, Tara - 6th Grade Choir - Not to exceed **65** hours

Hours were reduced to 65 hours by Brian Rabe before board approval

- V. Approval of the following Volunteers for the 2020-21 school year:

- 1) Horton, Cymone* - Junior High, Girls Cross Country
- 2) Lane, Katherine - High School, Cross Country
- 3) Anstaett, Ian* - High School, Band
- 4) Delaney, Jennifer - High School, Band

- 5) Delaney, Mark* - High School, Band
- 6) Dodge, Brandon* - High School, Band
- 7) Girvin, Sean - High School, Band
- 8) McClellan, Colby* - High School, Band
- 9) Nickell, Jonathan* - High School, Band
- 10) Niehaus, John* - High School, Band
- 11) Starkey, Emily* - High School, Band
- 12) Strong, Zach* - High School, Band
- 13) Sucher, Kevin* - High School, Band
- 14) Walker, Paul - High School, Band

All marked with an * still need paperwork and/or background checks and/or permit.

Next Personnel Meeting is scheduled for October 12 , 2020